

STATE OF WEST VIRGINIA
Candidate's Certificate of Announcement for 2014 Elections (WV Code §3-5-7)

THIS FORM MUST BE COMPLETE IN ORDER TO BE ACCEPTED. READ INSTRUCTIONS CAREFULLY.

I hereby swear and affirm that the following information is true:

(1) **Date of Election:** (Check one)

Primary - May 13, 2014

General - November 4, 2014

(2) **Name of office sought:** _____

Unexpired Term

CIRCUIT/

Within DISTRICT: _____

Within DIVISION: _____

(3) **Candidate's Legal Name:** _____
(First, middle and last name)

(4) **Candidate's Name to appear on Ballot:** _____
(limited to 25 characters) (WVCSR §153-14-4)

(5) **I am a resident and legally qualified voter of the county of:** _____

(5)(a) **Magisterial District:** (if applicable) _____

(6) **Current residence address:** _____
(Specific address where candidate resides at time of filing.)

(7) **Mailing Address:** _____
(if different from residence)

Daytime Phone

Email Address

Campaign Phone

Campaign Web Site

Campaign Committee Name (if applicable)

(8) **I am a member of and affiliated with the following political party:** _____. I am a member of and affiliated with this political party as evidenced by my current voter's registration and I have not been registered as a member of another political party within 60 days of this date. (W.Va. Code §3-5-7(d)(6))

I swear and affirm that I am a candidate for this office in good faith and I am eligible and qualified to hold this office.

Candidate's Signature (Must be notarized)

Date

(Notary Public use only)

State of _____, County of _____

Subscribed and sworn to before me this _____

day of _____, 20_____.

Signature of Notary Public or official authorized to give oaths



Instructions for completing Candidate's Certificate of Announcement

Any candidate who seeks nomination or election to an office to be filled by election in any primary or general election within the state shall file a complete certificate of announcement, under oath, and pay the required fee with the proper filing officer and within the required time.

[WV Code §3-5-7]

- (1) The date of the election in which the candidate seeks to appear on the ballot.
- (2) The name of the office sought; the district, if any; and the division, if any. The District/Division number is required for candidates for U.S. House of Representatives, State Senate, House of Delegates, Judge, Executive Committee, and Conservation District Supervisor.
- (3) The legal name of the candidate. This must include first, middle and last name.
- (4) The exact name the candidate desires to appear on the ballot, subject to limitations prescribed in WV Code §3-5-13, Form and contents of ballots and ballot labels, WVCSR §153-14-3, Unallowable Additions or Alterations to Legal Names and WVCSR §153-14-4, Maximum Length of Name. (Use no more than 25 characters.)
- (5) The county of residence and a statement that the candidate is a legally qualified voter of that county.
- (5) (a) The magisterial district of residence for candidates elected from magisterial districts or under magisterial district limitations. Magisterial district name required only for candidates for Board of Education and County Commission.
- (6) The specific address designating the location at which the candidate resides at the time of filing, including number and street or rural route and box number, and city, state and zip code.
- (7) Mailing address, if different than residence address.
- (8) For partisan elections, the name of the candidate's political party, as registered. The candidate must not have been registered as a voter affiliated with any other political party for a period of sixty (60) days before the date of the filing announcement.

****REMEMBER: YOUR SIGNATURE MUST BE NOTARIZED****

OTHER IMPORTANT REMINDERS:

- ▶ Be sure your filing information is correct and complete.
- ▶ Pay the appropriate filing fee in the appropriate office.
- ▶ **File your certificate of announcement within the filing period.** Filings received before January 13, 2014 will be returned. Filings for all offices must be **received** by the correct filing officer or postmarked by the U.S. Postal Service no later than midnight, January 25, 2014.
- ▶ **Do not file for more than one office.** If you file for more than one office (or office division) and do not withdraw from all but one before the close of the filing period, you will not be placed on the ballot for any office. The exception is you may run for an office and a political party executive committee.
- ▶ **Your position on the ballot will be decided by RANDOM DRAWING at 9:00 A.M. FEBRUARY 18, 2014.** Each county clerk in the state will begin a drawing for ballot positions for all offices in all voting systems at this time. You or your representative may attend. **THIS IS YOUR NOTICE OF THE BALLOT DRAWING.**
- ▶ **If you decide to withdraw, you must do so formally by the deadline.** The law sets February 11, 2014 (third Tuesday following the close of candidate filing) as the last day for your withdrawal to be **received** by the filing officer to remove your name from the primary election ballot.
- ▶ **File your personal financial disclosure form with the West Virginia Ethics Commission.** You should receive the ethics form when you file this certificate. If not, contact the Ethics Commission at 558-0664. This disclosure is due within 10 days after you file your certificate of announcement. Candidates for federal office and Delegate to National Convention are not required to file.

• **Filing period:** January 13, 2014 through midnight January 25, 2014. (If mailed, must be postmarked by USPS by midnight on January 25)

• **Filing location:**

For STATEWIDE,
MULTI-COUNTY and
ALL LEGISLATIVE offices
Secretary of State

For offices on the ballot in
ONLY ONE COUNTY
County Clerk

• **Filing fees*:**

U.S. Senate	\$1,740.00	County Commission	\$198.00-\$369.60
U.S. House of Representatives	\$1,740.00	Board of Education	\$25.00
State Senate	\$200.00	Conservation District Supervisor	\$10.00
House of Delegates	\$100.00	Greater Huntington Parks and Recreation	\$10.00
State Executive Committee	\$20.00	County Executive Committee	\$10.00
(District 17 files with County Clerk)		Congressional/Senatorial or Delegate District Executive Committee	\$5.00

* Filing fees are based on figures available at time of printing